

## **WYNBROOKE CLUBHOUSE CLEANING INSTRUCTION**

- ✓ **DO NOT TACK ANY ITEMS TO WALLS OF CLUBHOUSE.**
- ✓ Please wipe down all counter tops in the kitchen and bar area.
- ✓ Please bring enough trash bags to dispose all of your event's garbage.
- ✓ Make sure all trash cans in clubhouse are emptied before leaving.
- ✓ Please empty all containers (beer cans, soft drinks, bottled water, and bottles) before disposing them into the garbage.
- ✓ All trash bags should be tied with no trash hanging out.
- ✓ **Please sweep and mop all floors. Mop and bucket are provided in closet.**
- ✓ Please clean all contents out of refrigerator and stove.
- ✓ Do not use the garbage disposal in sink.
- ✓ Make sure all toilets can flush before leaving the clubhouse
- ✓ Make sure all tables and chairs are placed back where you found them.
- ✓ Please make sure parking area is clean (may have to come in the next morning to clean parking lot).
- ✓ **Set trash bags in garbage containers located in the rear of the pool house facing the tennis courts.**
- ✓ Please ensure all doors are locked before final departure.